

Minutes for
Library Board of Trustees
Regular meeting – January 28, 2019

1. Call to Order
 - a. 5:03 pm
2. Roll Call
 - a. Alice, Alicia, Jill, Julie, Jenny, Raylene, and Dan (minutes).
3. Approval of Agenda
 - a. Jill 1st, Jenny 2nd. All in favor.
4. Public Comment
 - a. No Public present.
5. Approval of minutes
 - a. Jill 1st, Jenny 2nd. All in favor.
6. Review Bills and Budget.
 - a. Passed during meeting, no questions/discussions raised.
7. Directors Report.
 - a. Reports and statistics in trustee packet.
 - b. MLA updates see packet.
 - c. Stats – Library circulation is up about 1000 items in house. Ebooks are down 400, investigation to continue. MEL down as well.
 - d. Toddler Time just started back up. Working to bring our numbers back up, again.
 - e. Teens playing board games and had a great time.
 - f. We had small numbers for our book club again this month. Next month's book should bring some interesting discussion.
 - g. We had the Martin Reformed Preschool classes in for a visit in January.
 - h. Tamie had 13 kids for her painting program on Saturday.
 - i. Trying a Tuesday for Lego day. We'll be having a Saturday Lego program in hopes of boosting numbers for our Lego club in February.
 - j. Junior high classes are still coming in once a month and are going well.
 - k. 6th grade teachers came in to visit and it went great.
 - l. Crochet & Knitting class went well. We had 6 participants. We'll be doing another one on February 12th to see if there is continued interest.
 - m. Next Founders day meeting is on February 24th at 5:30pm. The Love your Hometown grant from the ACCF has been cancelled so we are doing a few pop can drives. First one is on Saturday, February 22nd here at the library.
 - n. We have had 2 Essential Oil classes and are planning a 3rd one on February 10th at 6pm. A yoga class with Nick is coming this Monday (Feb 3) evening at 7pm.
 - o. Loleta Fyan Conference is in April (13th – 15th) need help at the library during these 3 days.
 - p. ACLA meeting was moved to this Thursday. Andrea E. resigned from the President's position because she was hired in as the Co-Op director. We will be nominating and voting on a new President. Ryan D. (Allegan) resigned his position as director and is moving to Charlevoix.
 - q. Christmas Parade dinner – there were a handful of kids for Alicia for reading during the Christmas dinner. We will be planning on being in the parade this coming year.
 - r. Festival of the Trees brought in a little over \$800 with 25 trees.
 - s. Still working on the BISAC project.
 - t. State Aid report is done and submitted.

- u. We will be sending out a SRP donation letters this week. We already have one donation and I sent out a grant request to Perrigo foundation. Planning for SRP is ongoing.
 - v. 2020 Goals included in packet
 - w. Update on Staff. Abby has started a new job - in addition to the library. The balancing with the library has been good.
 - x. MEL policy changes. Lots of changes. Changes available to review with Alicia. Due dates 28 days instead of 21 days. Movies 7 days to 14 days.
8. Old Business.
- a. Fine Free Discussion. Information from local libraries, policy and participating locations, included in packet. We collected \$300 dollars in fines in 2019. Targeting a fiscal year budget change.
9. New Business.
- a. Overview of 2019 included in packet.
 - b. Calendar Year – Meeting dates. Nov/Dec combined again in 2020. Motion to approve the Schedule for 2020 Jill 1st, Jenny 2nd. All in favor.
 - c. Appointment of Finance/Budget Committee.
 - i. Historically it has been the president, treasurer, and one other. Alice requested Raylene to join again in 2020 and she accepted. Committee is Alice, Julie, and Raylene.
 - d. Staff Evaluations. Staff evaluations were reviewed during the meeting. Alicia's reviews are due at the February meeting. Hours of the library were discussed along with staffing potential requirements associated with the hour/program adjustments.
10. Updates on local meetings
- a. Martin Twp meeting.
 - i. Alice did not attend the township meeting. Talked to Sue the next day, nothing library critical discussed.
 - b. Orangeville Twp meeting.
 - i. Raylene attended the meeting. Not much discussion related to the library. Raylene communicated toddler time was starting back up.
 - c. Friends Meeting.
 - i. Alicia attended the Friends meeting. Festival of the Trees was discussed. Also discussed was the 2020 wish list.
 - d. School Board.
 - i. Julie attended. They discussed the 'love your home town grant' falling through, but a desire to fundraise for the Founders Day party anyways.
11. Public Comment
- a. No Public present.
12. Board Member Comment
- a. No board member comment.
13. Next meeting: February 25, 2020 5PM.
14. Adjournment
- a. Jill 1st, Jenny 2nd. All in favor. 5:55 pm